

## 6.4 INTIMATE CARE POLICY

Teddy Bears Pre-school accepts there may be times when staff will need to provide intimate care for a child: This may include bottom wiping, nappy changing, removing clothes due to soiling or vomiting. Staff will follow the procedure below:

- Explain to the child that you need to help them to get cleaned up.
- Soiled clothing/items will be double wrapped and either disposed of or handed back to parent/carer.
- All efforts will be made to provide a private space for the child to be changed in. This area may change depending on session time and the needs of the child. If changing takes place on the floor, a changing mat will be used.
- Staff and child's hands will be washed using soap and water and all surfaces and changing mats will be disinfected to avoid cross contamination.
- Only staff employed by Teddy Bears, who have been checked by the Disclosing and Barring Service (DBS), will be allowed to provide intimate care. Students, parents/carers and volunteers are NOT permitted to do this.
- If a child objects to a member of staff providing intimate care parents/carers will be contacted to come to Teddy Bears and provide the care themselves if necessary.

**This policy was adopted by:** Teddy Bears Pre-School

**On:** 19th February 2015

**Review date:** November 2016

**Signed on behalf of provider:** Signed 10<sup>th</sup> December 2015

**Name of signatory:** Karen Ashcroft

**Role of signatory:** Chair