

1.3 MISSING CHILD POLICY

- Two members of DBS checked staff to remain with the rest of the group.
- Two members of staff to initiate a search for the child.
- If the child remains unfound during the initial search, the parents and police are to be informed, whilst the search continues.
- Once incident is resolved, an action plan and evaluation are to be drawn up to see how the event happened and how it can be stopped in the future.

This policy was adopted by: Teddy Bears Pre-School

On: 19th February 2015

Review date: November 2016

Signed on behalf of provider Signed 10th December 2015

Name of signatory: Karen Ashcroft

Role of signatory: Chair