

2.1 STUDENT PLACEMENT POLICY

We recognise that the quality and variety of work which goes on in a pre-school makes an ideal place for students on placements from Early Years Training and Qualifications as well as those on the Diploma in Pre-School Practice or Tutor Fieldworker courses.

In co-operation with educational providers, we welcome students into the pre-school on the following conditions:

- The needs of the children are paramount. Students will not be admitted in numbers that hinder the essential work of the pre-school.
- Students aged 14 years and above must be engaged in recognised early years training which provide necessary background understanding of children's development and activities or school work experience.
- Any information gained by the students about the children, families or other adults in the pre-school must remain confidential.
- Unless registered as fit persons, students will not have unrestricted access to the children.
- Students are not included in the adult: child ratios.
- Any student must be aware of their own safety and that of others.
- The employers liability insurance will cover trainees and volunteers
- Students are obliged to keep to the Teddy Bears confidentiality policy
- Students will have an induction into Teddy Bears Policies and Procedures, including health and safety, on their first day in the setting

This policy was adopted by: Teddy Bears Pre-School

On: 19th February 2015

Review date: November 2016

Signed on behalf of provider: Signed 10th December 2015

Name of signatory: Karen Ashcroft

Role of signatory: Chair